

## Customer Council Committee Expression of Interest Application Package

All candidates who wish to be considered for membership on the Customer Council Committee must participate in the selection process, which includes an assessment of their qualifications and experience, and participation in an interview.

If you are interested in joining other senior leaders from OECM's customer communities and being a part of OECM's Customer Council Committee, please complete the Expression of Interest application package, upload a copy of your resume, and submit your completed application package to [hr@oecm.ca](mailto:hr@oecm.ca).

**Your Expression of Interest Application Package must include completion of the following:**

1. General Information
2. Customer community you seek to represent
3. Attestation of Personal Attributes
4. Self-Assessment of the Essential Leadership Competencies
5. How OECM will benefit from your participation on the Committee
6. How your customer community will benefit from your participation on the Committee
7. A summary of your specific experience and qualifications aligned with the Customer Council Committee Member Profile (attach your resume)

**If you have any questions regarding the completion of this package or should you require additional information, please contact Karen Owen, Vice-President, Supply Management and Customer Relations, at [karen.owen@oecm.ca](mailto:karen.owen@oecm.ca).**

### 1. General Information

*Please download this document and open in Adobe or PDF program - complete - then save document.  
All fields are required.*

**Name**

**Position Title**

**Organization**

**Email Address**

**Telephone**

Please indicate preferred contact number(s).

Work Number:

Work Extension:

Cell Phone:

## 2. Customer Community Representation

As a senior/executive leader, I represent the following customer community:

School Board Sector (up to four representatives)

College Sector (up to four representatives)

University Sector (up to four representatives)

Broader Public Sector and Not-for-Profit Sectors (up to two representatives)

## 3. Attestation of Personal Attributes to Promote Committee Success

Please complete the following:

Personal Attributes	Indicate <u>yes</u> or <u>no</u> beside each question	Description
<b>Integrity and Ethics, Confidentiality</b>		I demonstrate integrity, high ethical standards and respect of privacy and confidentiality.
<b>Communication Skills</b>		I consider myself to have top oral and written communication skills.
<b>Team Effectiveness/ Collaboration</b>		I work effectively in collaborating with a team to achieve a shared objective
<b>Commitment to OECM's Vision of Service Excellence</b>		I am committed to OECM's vision of service excellence and will constructively and effectively challenge and provide solutions to enhance OECM's services
<b>Commitment to OECM as a "go-to" sourcing partner</b>		I am committed to contributing to sustaining and growing OECM as a viable Not-for-profit Group Procurement Organization and a viable sourcing partner.
<b>Availability to fulfill Committee membership responsibilities</b>		I have the interest in undertaking the Committee's roles and responsibilities.
		I have the time and availability to attend a minimum of four meetings per year from two hours to one day in duration.
		I have no direct or indirect material relationship with OECM, i.e., I am not a funder, vendor, or employee of OECM
		I do not have any pre-existing conflicts of interest/duty to another organization

#### 4. Self-Assessment of Senior Leadership Competencies

The Council is a conduit for Service Governance at the Board level and provides a forum for senior leaders from OEEM's various customer communities to provide strategic input and recommendations regarding:

1. OEEM's business priorities and plans and product and services directions, ensuring alignment with customers' business priorities and plans.
2. OEEM's integrated Service Governance Framework:
  - OEEM's customer relationship and service delivery plans
  - The relevance and effectiveness of OEEM's products and services
  - Rationalize and integrate roles and responsibilities of executive and operations level committees and to narrow the gap between the perceptions of end-users and decision-makers
  - New lines of business or services
  - Business performance related to what matters to customers

It is not expected that each Committee member will demonstrate all the senior leadership competencies listed below, but collectively the Committee will be able to draw on all members' knowledge, expertise and expertise in order to effectively contribute to the Committee's goal of achieving exceptional results for its customer communities.

Please assess your "level of competency" using the scale below:

Essential Senior Leadership Competencies for Participating on the Customer Council Committee	Assess Your Level of Competency		
	(1) <b>Working Level</b> <i>Understand and can discuss the application and implications of changes to policies and processes.</i>	(2) <b>Extensive</b> <i>Recognized as a resource skilled in broad change initiatives; able to translate complex issues into process improvement.</i>	(3) <b>Advanced</b> <i>Consistent strategic focus; have consistently provided practical and innovative solutions / ideas which are easily implemented.</i>
1. I am viewed as a system thinker and credible strategic resource when I represent my community's needs and concerns in contributing either from my organization's experience as a customer or as a member of a sector council or association			
2. I have experience in participating on senior/executive level strategic planning and business transformation committees with a focus on service governance excellence.			
3. I am currently involved in or have the opportunity to influence public sector supply management and sourcing and procurement decisions.			

Essential Senior Leadership Competencies for Participating on the Customer Council Committee	Assess Your Level of Competency		
	(1) <b>Working Level</b> <i>Understand and can discuss the application and implications of changes to policies and processes.</i>	(2) <b>Extensive</b> <i>Recognized as a resource skilled in broad change initiatives; able to translate complex issues into process improvement.</i>	(3) <b>Advanced</b> <i>Consistent strategic focus; have consistently provided practical and innovative solutions / ideas which are easily implemented.</i>
4. I am currently involved in/interested in/concerned about collaboration and partnership with OECM from my sector's perspective.			
5. I am aware of strategic priorities, pending business transformation and change challenges and opportunities that may impact either my organization's or my communities' business needs.			

5. Describe how OECM would benefit from your participation on the Customer Council Committee.  
A maximum of 300 words.

6. Describe how your specific customer community will benefit from your participation on the Customer Council Committee.  
A maximum of 300 words.

7. Provide a summary of your specific experience and qualifications that demonstrate how you meet the Customer Council Committee Member Profile requirements.  
Please attach a copy of your resume with your Expression Of Interest application submission. Email your application and resume to [hr@oecm.ca](mailto:hr@oecm.ca).