



Supply Management Code of Ethics

Updated: May 21, 2021

Goal: To ensure OECEM staff provide supply management services that are ethical, professional and accountable in every way.

■ **Personal Integrity and Professionalism**

OECEM staff involved with all Supply Management activities must act and be seen to act with integrity and professionalism. Honesty, respect care and due diligence must be integral to all Supply Management activities within OECEM and with all customers, suppliers and other stakeholders. Confidential information must be safeguarded. Staff must not engage in any activity that may create or appear to create a conflict of interest, such as accepting gifts or favours, providing preferential treatment, or publicly endorsing specific suppliers or products.

■ **Accountability and Transparency**

Supply Management activities must be open and accountable. Specifically, sourcing, customer relations, supplier and contract management activities must be fair, transparent and conducted with a view to delivering the best value for public money.

■ **Compliance and Continuous Improvement**

All staff involved with any supply management related activities must comply with this code of ethics, the OECEM values and the laws of Canada and Ontario. Individuals will continuously work to improve processes and practices, to improve their supply management knowledge and skill sets, and to share leading practices.