



AGREEMENT HIGHLIGHTS

GRADUATION GOWN REGALIA AND RELATED SERVICES

OECM #2023-435

Item	Description
Agreement Term	<p>Effective Date: November 21, 2023</p> <p>Initial Expiry Date: November 20, 2029</p> <p>Optional Extension(s): OECM has the option to extend the Master Agreement for up to three (3) additional years, which if exercised would take the Final Expiry to November 20, 2032</p>
Products and Services Available Through the Agreement	<p>This agreement offers eco-friendly graduation gowns and related accessories for all ceremonial requirements, from kindergarten to college and university graduations, PhD, and other post-graduate programs, all with no minimum order requirements.</p> <p>The agreement offers Products and Services such as, but not limited to:</p> <ul style="list-style-type: none">• Graduation gowns• Ceremonial accessories• Custom-tailored gowns• On-site distribution and collection• Alterations• Custom designs• Hoods <p>The agreement also offers the required related services such as, but not limited to:</p> <ul style="list-style-type: none">• Working with the customer to provide each graduating student with clean, personally labelled products appropriate for the student's degree/faculty and size• Provide a full-service gowning solution to supply, distribute, and collect graduates' gowns products at each convocation ceremony. The Service shall ensure that all delivered products (e.g., gowns and hoods) are cleaned and pressed prior to delivery for the customer's event• Providing onsite product delivery, delivered on hangers with the student's name, degree/faculty, and hung on garment racks prior to the customer's event, as required• Delivering cap products in boxes and sorted by degree• Matching existing customer requirements (e.g., specific colours)

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Products and Services Available Through the Agreement	<ul style="list-style-type: none"> • Providing onsite supervisory staff to manage the distribution and collection of products at customer’s site • Providing offsite inventory management support. The Supplier shall clean and store customer-specific purchased products for use in subsequent years • Storing all inventories at an off-site location and delivering them to the campus as required • Providing alterations and/or adjustments, as required
Awarded Supplier Partner	<p style="text-align: center;">HARCOURTS <small>1842</small></p> <p>Key Contact: Brian Weese Vice President (416) 977-4408 ext. 101 bweese@harcourts.com</p>