



AGREEMENT HIGHLIGHTS

Courier Services
OEEM #2023-444

Item	Description
Agreement Term	<p>Effective Date: August 15, 2024</p> <p>Initial Expiry Date: August 14, 2029</p> <p>Optional Extension(s): OEEM has the option to extend the Master Agreements for an additional one (1) year term, which if exercised would bring the final expiration date of the agreement to August 14, 2030.</p>
Resources Available Through This Agreement	<p>The agreements offer a broad range of resources that are available to meet the customer’s courier service needs and are awarded in the following two (2) categories of resources:</p> <ul style="list-style-type: none">➤ Category A – Domestic Courier Services➤ Category B – International Courier Services <p>Category A – Domestic Courier Services:</p> <ul style="list-style-type: none">• Same Day Domestic Courier Service<ul style="list-style-type: none">➤ The Supplier shall offer same-day Domestic Courier Services to and from the Customer's location or any other Domestic location specified by the Customer. The Shipment must be delivered no later than 5pm on the same business day.• Five Day Domestic Courier Service<ul style="list-style-type: none">➤ The Supplier shall provide five-day Domestic Courier Services when two-day services are either not requested or unavailable, but the Customer requires prompt delivery. The Shipment must be delivered within a maximum of five (5) business days. <p>Category B – International Courier Services:</p> <ul style="list-style-type: none">• Five Day Domestic Courier Service<ul style="list-style-type: none">➤ The Supplier shall offer five-day International Courier Services to and from the Customer's location or any other International location specified by the Customer. The Shipment must be delivered within a maximum of five (5) business days.

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Resources Available Through This Agreement	<ul style="list-style-type: none"> • International Commerce Terms <ul style="list-style-type: none"> ➤ The Supplier shall apply the International Commerce Terms ("Incoterms") specified by the shipper and/or the Customer when providing International Courier Services. Upon request, the Supplier shall recommend the most appropriate Incoterms for the Shipment. • Custom Clearance Services <ul style="list-style-type: none"> ➤ The Supplier will offer inbound and outbound customs clearance services for international shipments upon the Customer's request. ➤ These services may include document preparation and electronic submission, pre-clearance approvals, calculation and payment of duties and taxes on behalf of the Customer, and communication with government authorities. ➤ If the Customer employs a third-party customs broker, the Supplier will coordinate with the broker to ensure the delivery of these services. <p>Other Value Add Services include, but are not limited to</p> <ul style="list-style-type: none"> • Various pickup, delivery, and return options, including scheduled pickups, picture delivery for residential and commercial locations, shipping and handling of special shipments, delivery attempts and returns, undeliverable shipments return • Support for shipments, including shipment insurance and shipment label error resolution • Reporting and analytics support, including shipment activity reporting and automatic service status updates • Responsive customer support and account management • Access to the supplier's web-based portal for customers • Other optional freight services 		
	Awarded Supplier Partners	Awarded Supplier Partners	Category A
1. Purolator Inc.		✓	✓
2. United Parcel Services Canada Ltd.		✓	✓