



# AGREEMENT HIGHLIGHTS

## Integrated Workplace Management System and Related Services

OECM #2023-436

Item	Description
<b>Agreement Term</b>	<p><b>Effective Date:</b> December 6, 2023</p> <p><b>Initial Expiry Date:</b> December 5, 2028</p> <p><b>Optional Extension(s):</b> OECM has the option to extend the Master Agreement for up to three (3) additional years, which, if exercised, would make the final expiry date December 4, 2031.</p>
<b>IWMS Services Available Through This Agreement</b>	<p>These agreements offer OECM customers comprehensive Integrated Workplace Management System (“IWMS”) and Related Services. The IWMS are available on one (1) or more of the following platforms:</p> <ul style="list-style-type: none"><li>• Software-as-a-Service (“SaaS”)</li><li>• Hosted</li><li>• On-premise</li></ul> <p><b>IWMS Base Core Foundation:</b></p> <ul style="list-style-type: none"><li>• IWMS shall include Work Order and Preventative Maintenance Management functionality (e.g., workforce management (e.g., time and material), costing, asset inventory)<ul style="list-style-type: none"><li>▪ Work Order and Preventative Maintenance Management Functionality: IWMS provides work order management functionality (e.g., allowing employees to submit work orders/service requests, report issues related to the workspaces</li></ul></li></ul> <p><b>Asset Management Functionality:</b></p> <ul style="list-style-type: none"><li>• IWMS includes tools for managing assets and maintenance activities effectively</li></ul> <p><b>Project Management Functionality:</b></p> <ul style="list-style-type: none"><li>• IWMS includes project management features that support the planning and execution of workplace-related projects to help Customers streamline construction, renovation, and other projects to help track whether they are</li></ul>

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<p style="text-align: center;"><b>IWMS Services Available Through This Agreement</b></p>	<p style="text-align: center;">completed on time, within budget, and meeting quality standards</p> <p><b>Space Management Functionality:</b></p> <ul style="list-style-type: none"> <li>• IWMS includes space management functionality that allows managing Customer’s physical spaces including, but not be limited to: <ul style="list-style-type: none"> <li>▪ Providing the ability to efficiently manage bi-directional integration with industry-standard design and space planning software (e.g., AutoCAD, Revit)</li> <li>▪ Providing the ability to accurately create and maintain floor plans and ability to assign and store attributes such as area, use type, room standards according to Colleges Ontario Facilities Standards Inventory (“COFSI”), status, latitude/longitude, ownership type, occupancy, and seating capacity</li> <li>▪ Having the ability to easily query, and extract data to generate reports</li> <li>▪ Providing room reservation (including recurring) functionality that allows Customers to book space (e.g., lecture halls, rooms, meeting rooms, hoteling desks, other workspaces)</li> <li>▪ Providing functionality to help with the management of office relocations and/or modifications to the workspaces</li> <li>▪ Providing occupancy tracking and analytics to help monitor space utilization</li> </ul> </li> </ul> <p><b>Other Optional Functionalities:</b></p> <ul style="list-style-type: none"> <li>• Sustainability and Energy Management functionality that enables the Customer to track and optimize energy consumption and sustainability initiatives, such as Energy monitoring and analysis, Water management functionality and Sustainability reporting (e.g., environmental performance and progress towards sustainability goals)</li> <li>• Lease administration functionality that allows management of Customer lease agreements such as document management, lease terms and conditions, and managing rent escalations</li> </ul> <p><b>Integrations:</b></p> <ul style="list-style-type: none"> <li>• IWMS provides an Application Programming Interface (“API”) for integration, such as: <ul style="list-style-type: none"> <li>▪ AutoCAD</li> <li>▪ Finance systems</li> <li>▪ Geographic Information System (“GIS”)</li> <li>▪ Human Resources (“HR”) systems</li> <li>▪ Revit</li> <li>▪ Single Sign-On</li> </ul> </li> </ul>

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<b>Awarded Supplier Partner(s)</b>	<b>Awarded Supplier Names</b>
	1. ebase Software
	2. MegaMation Systems Inc.
	3. Planon
	4. PSD Citywide