Follett FUJITSU 20 YEARS oecm

OAUG Workshop 2026

AGENDA - DAY 1

Thursday, October 22, 2026

7:30 AM - 8:30 AM	Registration Opens		
7:30 AM - 8:30 AM	Breakfast Buffet		
8:30 AM - 8:45 AM	Welcome and Opening Remarks		
8:45 AM - 10:00 AM	Follett Roadmap		
9:30 AM - 10:00 AM	Refreshment Break		
10:00 AM - 11:00 AM	**Breakout Session A**		
	Room B Contact Hygiene	**Room C** Working with JSON Templates	**Room D** Features and Gems
11:00 AM - 11:15 AM	Refreshment Break		
11:15 AM - 12:15 PM	**Breakout Session B**		
	Room B Engaging Students and Families – Aspen Go/OLR	**Room C** Creating Custom Navigation in Aspen	**Room D** ConEd and ConEd Workflows
12:15 PM - 1:00 PM	Lunch		
1:00 PM - 2:00 PM	**Breakout Session C**		
	Room B Audit Prep - Ministry Reporting Readiness	**Room C** Custom Workflows	**Room D** All Things Graduation: End-to-End Graduation Management
2:00 PM - 2:30 PM	Refreshment Break		
2:30 PM - 4:00 PM	Feedback Session		
4:00 PM - 4:15 PM	Day 1 Closing Remarks		
6:00 PM - 8:00 PM	Sit-Down Dinner and Networking		

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AGENDA - DAY 2

Friday, October 23, 2026

7:30 AM - 8:30 AM	Continental Breakfast		
8:30 AM - 8:45 AM	Day 2 Welcome Remarks		
8:45 AM - 9:50 AM	Panel Discussion		
9:50 AM - 10:00 AM	Closing Remarks		
10:00 AM - 10:30 AM	Refreshment Break		
10:30 AM - 11:30 AM	**Breakout Session D**		
	Room B Managing Occasional/Substitute Teachers in Aspen	**Room C** Advanced Data Dictionary & Advanced System Administration	**Room D** OneOnSIS Sneak Peek
11:30 AM - 11:45 AM	Refreshment Break		
11:45 AM - 12:45 PM	**Breakout Session E**		
	Room B Ontario-Focused Work: OneOnSIS, Financial Literacy, CTEP, and Other Ministry-Related Work	**Room C** Creating Analytic Definitions to Support Dashboards	**Room D** ECNO Aspen Development Fund: Current Progress and Future Projects
12:45 PM	Takeaway Boxed Lunch		

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DAY 1 : Thursday, October 22, 2026

SESSION A | 10:00 AM - 11:00 AM

Room B
Contact Hygiene

Contact data impacts student safety, communication, transportation, parent portal access and more. Learn how to improve the quality and consistency of contact data in Aspen. This session explores best practices for managing duplicate contacts, guardianship and emergency contact relationships, access permissions, and emerging ECNO-funded tools that support contact cleanup and Aspen Go readiness.

Room C
Working with JSON Templates

This session introduces JSON schemas for Aspen Go forms, including their structure, supported elements, and validation approach. Attendees will learn how schemas enable consistent, mobile-friendly form experiences and streamline configuration across Aspen Go.

Room D
Features and Gems

Features and Gems showcases useful Aspen features, tips, and lesser-known capabilities that can help school boards work more efficiently and get greater value from the system. Attendees will explore practical examples, configuration ideas, and helpful shortcuts they may not be using today.

SESSION B | 11:15 AM - 12:15 PM

Room B
Engaging Students and Families – Aspen Go/OLR

Learn how Aspen Go, Online Registration (OLR) and the Online Registration Enhancement are redefining family engagement by delivering seamless mobile access to student information, registration, and school communications, helping schools connect with families like never before. This workshop will not include Ontario-specific Aspen Go customizations or development planned through the ECNO fund but will rather focus on Core functionality.

Room C
Creating Custom Navigation in Aspen

Learn how to tailor Aspen navigation to meet your district's unique needs. This session explores the Aspen navigation structure, security and permissions, and techniques for creating dynamic, filtered views that help users access the information they need more efficiently.

Room D
ConEd and ConEd Workflows

This practical session explores common Continuing Education data-quality and reporting challenges in Aspen. Participants will consider how information entered throughout the ConEd workflow affects registers and reporting, and discuss practical approaches for identifying, resolving, and preventing issues.

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DAY 1 : Thursday, October 22, 2026

SESSION C | 1:00 PM - 2:00 PM

Room B

Audit Prep - Ministry Reporting Readiness

Gain the insights and tools needed to strengthen data accuracy, streamline reporting processes, and confidently navigate Ministry audits with greater efficiency and preparedness. Through a collaborative session with Fujitsu and Board representatives, explore board-specific best practices, review key audit-related processes, and learn how Aspen tools can help support successful Ministry auditing activities.

Room C

Custom Workflows

This session uses a custom Parent Absence Request Workflow as a case study to demonstrate workflow design, configuration, and development in Aspen. Participants will walk through the workflow end-to-end, examining how parent-submitted absence, tardy, and sign-out requests are routed for approval, validated against school calendar rules, processed into attendance records, and communicated through automated notifications. The workflow will be dissected to highlight business rules, workflow design patterns, integration points, and development best practices, providing a practical example of how a custom business process is implemented within Aspen.

Room D

All Things Graduation: End-to-End Graduation Management

This practical session focuses on the key decisions and checks that help boards complete graduation processing accurately and resolve common errors. Participants will review the correct sequence for the Graduation Date Calculation and Ontario Scholar reports, understand how SHSM and OYAP-FAST affect diploma handling, and learn when specialized options and overrides should be used. The session will also highlight planned changes designed to address current challenges in graduating students.

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DAY 2: Friday, October 23, 2026

SESSIONS | 10:30 AM - 11:30 AM

Room B

Managing Occasional/Substitute Teachers in Aspen

Aspen has built-in functionality to help manage supply teachers and coverages. It is integrated with Aspen security. Learn more about what it can do and how one board has integrated data from other board systems to make the functionality more effective.

Room C

Advanced Data Dictionary & Advanced System Administration

Advanced Data Dictionary and System Administration will provide an advanced look at Aspen's Data Dictionary and system administration capabilities. Participants will explore extended data dictionaries, table and field configuration, calculated fields, security roles, system preferences, and other tools that support effective system management and customization.

Room D

OneOnSIS Sneak Peek

One environment, one source of truth. Discover how OneOnSIS simplifies Ministry reporting by managing student data and completing OnSIS submissions all within your production environment. This session will provide a high-level overview of the initial OneOnSIS development, demonstrate how historical data will support reporting, review board processes and responsibilities, and address common questions Boards may have.

SESSION E | 11:45 AM - 12:45 PM

Room B

Ontario-Focused Work: OneOnSIS, Financial Literacy, CTEP and Other Ministry-Related Work

Join us for an overview of the work underway and recently delivered in Aspen to meet the evolving needs of Ontario school boards. This session will highlight key changes, upcoming changes, and the collaborative efforts driving better outcomes across the province. Participants will also have an opportunity to ask questions and gain insight into the development and delivery process, helping to build a better understanding of how changes are prioritized, designed, tested, and delivered.

Room C

Creating Analytic Definitions to Support Dashboards

Overview of how to get the most out of your interactive analytics and analytics tab in Aspen.

Room D

ECNO Aspen Development Fund: Current Progress and Future Projects

Join members of the Aspen community for an interactive discussion on the Aspen Development Fund. This session will provide updates on current development initiatives, highlight progress on funded projects, and explore opportunities for future enhancements. Participants will have the opportunity to share priorities, discuss emerging needs, and help shape the direction of future Development Fund investments to maximize value for all member boards.